

Charity registration number SC050572 (Scotland)

Company registration number SC050572 (Scotland)

DOUGLAS COMMUNITY DEVELOPMENT COMPANY
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2021

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J Gold Mr Graham Archibald J Smith K McMillan C Tweedie P Thomas	(Appointed 5 March 2021)
Secretary	K McMillan	
Charity number (Scotland)	SC050572	
Company number	SC050572	
Registered office	56D Ayr Road Douglas Lanark ML11 0QA	
Independent examiner	EM Cubed Ltd 12 Abbeygreen Lesmahagow South Lanarkshire Scotland ML11 0EQ	

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

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DOUGLAS COMMUNITY DEVELOPMENT COMPANY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 NOVEMBER 2021

The trustees present their annual report and financial statements for the year ended 30 November 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Douglas Community Development Company's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 16th November 2020.

The principal office of the organisation will be in Scotland (and must remain in Scotland).

The Douglas Community Development Company's objectives are :

4.1 the advancement of citizenship or community development by supporting other community based organisations in response to local needs, inspiring residents and young people in the community and offering volunteering opportunities which will help to relieve need, advance health, well-being, education, employability, aspiration and community cohesion.

4.2 the advancement of arts, heritage, cultural or science by preserving, for the benefit of the general public the historical, architectural and constructional heritage that may exist in and around the Community in buildings.

and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Douglas Community Development Company should undertake.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

Achievements and performance

Summary of main activities and main achievements during the year

Since becoming a SCIO in November 2020 DCDC has continued to grow as an organisation. All assets from the previously constituted group of the same name were transferred to the new SCIO and the Trustees meet regularly to discuss strategy and progress community project priorities.

As with all organisations the Covid-19 pandemic has impacted the speed of project development and implementation but a number of interventions have been possible within the financial year which have impacted positively locally.

Individual project summaries can be found below but notably the 54 Ayr Road redevelopment is a key project priority.

Income has generally been in the form of grants for specific projects. Now that the social restrictions associated with Covid-19 have been lifted in the main the group hopes to realise more income from local fundraising.

On a strategic level the Group appreciates the need to update the 2016 Community Action Plan and will be engaging with the panel of the Douglas, Coalburn and Glespin Community Fund with a view to undertaking community engagement around this theme. The importance of working towards a shared vision for the area which has genuine pan-community support is fully appreciated by the Group.

Grateful thanks are due to members for their ongoing support and to Trustees for shouldering the responsibility of the task at hand. We look forward to completion of several key projects in the next year and making further progress against key objectives.

Project Summary

54 Ayr Road Project

The acquisition and redevelopment of the previously named Douglas Arms Hotel at 54 Ayr Road Douglas with the aims of converting into several self-accommodating rooms and restaurant.

Planters Project

To purchase a selection of planter situated around the village and purchase materials to plant them out throughout the year.

Marketing Project

The aim is to create a bank of promotional material for the village including a professional marketing video, website and brochures.

Christmas Event

Funds were awarded which allowed us to host a small community Christmas event at St Bride's Church in 2021. Local Scout Group held a tuck shop and Santa and his reindeers were in attendance to meet and take photos.

Financial review

It is the policy of the DCDC that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the DCDC's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the DCDC is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

It is the policy of the Douglas Community Development Company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Douglas Community Development Company's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the Douglas Community Development Company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Powers

The organisation has power to do anything which is calculated to further its purposes or is conducive or incidental to doing so.

No part of the income or property of the organisation may be paid or transferred (directly or indirectly) to the members - either in the course of the organisation's existence or on dissolution - except where this is done in direct furtherance of the organisation's charitable purposes.

Liability of members

The members of the organisation have no liability to pay any sums to help to meet the debts (or other liabilities) of the organisation if it is wound up; accordingly, if the organisation is unable to meet its debts, the members will not be held responsible.

The members and charity trustees have certain legal duties under the Charities and Trustee Investment (Scotland) Act 2005; and clause 7 does not exclude (or limit) any personal liabilities they might incur if they are in breach of those duties or in breach of other legal obligations or duties that apply to them personally.

The structure of the organisation consists of:

the members - who have the right to attend members' meetings (including any Annual General Meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the Management Committee and take decisions on changes to the constitution itself;

the management committee - who hold regular meetings and generally control the activities of the organisation; for example, the Management Committee is responsible for monitoring and controlling the financial position of the organisation.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr J Gold

Mr Graham Archibald

J Smith

K McMillan

C Tweedie

P Thomas

(Appointed 5 March 2021)

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

Election, retirement, re-election

1. At each AGM, the members may elect any member (unless he/she is debarred from membership under clause 54) to be a charity trustee, subject to clause 60.
2. The Management Committee may at any time appoint any member (unless he/she is debarred from membership under clause 54) to be a charity trustee, subject to clause 60.
3. At each AGM, half of the elected or appointed charity trustees must retire from office - but may then be re-elected under clause 56.
4. A charity trustee retiring at an AGM will be deemed to have been re-elected unless:
 1. he/she advises the Management Committee prior to the conclusion of the AGM that he/she does not wish to be re-appointed as a charity trustee; or
 2. an election process was held at the AGM and he/she was not among those elected/re-elected through that process; or
 3. a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

Supplier payment policy

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

The trustees' report was approved by the Board of Trustees.


Kyle MacMillan (Oct 5, 2022 16:38 GMT+1)

K McMillan
Trustee

5 October 2022


Mr J Gold (Oct 5, 2022 17:03 GMT+1)

Mr J Gold
Trustee

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DOUGLAS COMMUNITY DEVELOPMENT COMPANY

I report on the financial statements of the Douglas Community Development Company for the year ended 30 November 2021, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The Douglas Community Development Company's trustees, who are also the directors of Douglas Community Development Company for the purposes of company law, are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

EM Cubed Ltd

EM Cubed Ltd

ICAS
12 Abbeygreen
Lesmahagow
South Lanarkshire
ML11 0EQ
Scotland

Dated: 5 October 2022

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 NOVEMBER 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<u>Income from:</u>				
Donations	3	12	-	12
Grant income	4	-	15,070	15,070
		<hr/>	<hr/>	<hr/>
Total income		12	15,070	15,082
		<hr/>	<hr/>	<hr/>
<u>Expenditure on:</u>				
Direct project costs	5	70	14,319	14,389
		<hr/>	<hr/>	<hr/>
Net (expenditure)/income for the year/ Net movement in funds		(58)	751	693
Fund balances at 16 November 2020		-	-	-
		<hr/>	<hr/>	<hr/>
Fund balances at 30 November 2021		(58)	751	693
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

BALANCE SHEET

AS AT 30 NOVEMBER 2021

	Notes	2021 £	£
Current assets			
Cash at bank and in hand		693	
		<hr/>	
Net current assets			693
			<hr/> <hr/>
Income funds			
Restricted funds - general	8		751
Unrestricted funds			(58)
			<hr/>
			693
			<hr/> <hr/>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 November 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 5 October 2022


J. Gold (Oct 5, 2022 17:03 GMT+1)

Mr J Gold
Trustee


Kyle MacMillan (Oct 5, 2022 16:38 GMT+1)

K McMillan
Trustee

Company registration number SC050572

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 NOVEMBER 2021

1 Accounting policies

Charity information

Douglas Community Development Company is a private company limited by guarantee incorporated in Scotland. The registered office is 56D Ayr Road, Douglas, Lanark, ML11 0QA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Douglas Community Development Company's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Douglas Community Development Company is a Public Benefit Entity as defined by FRS 102.

The Douglas Community Development Company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Douglas Community Development Company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Douglas Community Development Company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Douglas Community Development Company.

1.4 Income

Income is recognised when the Douglas Community Development Company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Douglas Community Development Company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Douglas Community Development Company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Charitable expenditure

This includes all resources applied by a charity in undertaking work to meet its charitable objectives. It will include costs of grantmaking and direct provision of charitable services.

Governance costs

This includes the costs of general running of the charity as opposed to generating funds, service delivery and programme of project work. This category will include legal advice and costs associated with constitutional and statutory requirements e.g. the cost of trustee meetings and preparing (external & internal) audit or examination of accounts.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Douglas Community Development Company's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Douglas Community Development Company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

2 Critical accounting estimates and judgements

In the application of the Douglas Community Development Company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations

	Unrestricted funds
	2021 £
Donations and gifts	12
	<u> </u>

4 Grant income

	54 Ayr Road Project	Planters project	Marketing Project	Christmas Event Project	Total 2021
	2021 £	2021 £	2021 £	2021 £	£
Grants received	8,402	543	5,125	1,000	15,070
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

5 Direct project costs

	54 Ayr Road Project	Planters Project	Marketing Project	Christmas Event Project	General funds	Total 2021
	2021 £	2021 £	2021 £	2021 £	2021 £	£
Payments relating directly to charitable activities	11,610	259	1,900	550	70	14,389
	<u>11,610</u>	<u>259</u>	<u>1,900</u>	<u>550</u>	<u>70</u>	<u>14,389</u>
Analysis by fund						
Unrestricted funds	-	-	-	-	70	70
Restricted funds - general	11,610	259	1,900	550	-	14,319
	<u>11,610</u>	<u>259</u>	<u>1,900</u>	<u>550</u>	<u>70</u>	<u>14,389</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits from the Douglas Community Development Company during the year.

7 Employees

The average monthly number of employees during the year was:

	2021 Number
Total	-

There were no employees whose annual remuneration was more than £60,000.

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Incoming resources	Balance at 16 November 2020	Incoming resources	Resources expended	Balance at 30 November 2021
	£	£	£	£	£
54 Ayr Road Project	-	-	8,402	(11,610)	(3,208)
Planters Project	-	-	543	(259)	284
Marketing Project	-	-	5,125	(1,900)	3,225
Christmas Event	-	-	1,000	(550)	450
DIFFERENCE TO ANALYSE		-			-
	_____	_____	_____	_____	_____
	-	-	15,070	(14,319)	751
	=====	=====	=====	=====	=====

Restricted funds nature and purpose by project:

54 Ayr Road Project

The acquisition and redevelopment of the previously named Douglas Arms Hotel at 54 Ayr Road Douglas with the aims of converting into several self-accommodating rooms and restaurant.

Planters Project

To purchase a selection of planter situated around the village and purchase materials to plant them out throughout the year.

Marketing Project

The aim is to create a bank of promotional material for the village including a professional marketing video, website and brochures.

Christmas Event

Funds were awarded which allowed us to host a small community Christmas event at St Bride's Church in 2021. Local Scout Group held a tuck shop and Santa and his reindeers were in attendance to meet and take photos.

9 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 30 November 2021 are represented by:			
Current assets/(liabilities)	(58)	751	693
	_____	_____	_____
	(58)	751	693
	=====	=====	=====

DOUGLAS COMMUNITY DEVELOPMENT COMPANY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 NOVEMBER 2021

10 Related party transactions

There were no disclosable related party transactions during the year.

11 Incorporation

Prior to becoming a Scottish Charitable Incorporated Organisation (SCIO) the organisation was an unincorporated entity. The closing balances from this unincorporated entity have been brought in as a donation to the SCIO.

12 Unrestricted Funds

The unrestricted funds are overdrawn due to a timing difference as the income to cover the balance was received post year end.